**INFO7016 Postgraduate Project A – Project Report**

**Project title:**

**Student name:**

**Student ID:**

**Supervisor’s name:**

**Supervisor’s Signature:**

**Marking Criteria: Please write down the mark in the final column, with a total mark of 65.**

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| **Criteria** | **Expected Standards** | **Examiner’s comments** | **Mark** |
| **Structure, Clarity of Writing and Overall Presentation**  **[10 Marks]** | The report is organised following a standard  research reporting format  (Cover page, Abstract, Table of Content [List of Figures, Tables, and Abbreviations if appropriate], Introduction and motivation, Literature Review, Methods, Current Progress, Conclusions, References, Appendix (when necessary)).  Clear and logical presentation throughout the report.  The report is easy to read and understand.  The report is well proofread, grammatically correct with no typos.  All figures, graphs, charts, and drawings (if and when necessary) are accurate, properly labelled (captioned) and cited in the text. |  |  |
| **Aims and Objectives**  **[10 Marks]** | The aims and objective(s) and the underlined research questions are clearly articulated. |  |  |
| **Literature Review**  **[20 Marks]** | Comprehensive but concise literature review.  Literature review clearly leads to the knowledge gap and/or the justification of the project. |  |  |
| **Methodology**  **[10 Marks]** | A methodology as appropriate for the project is clearly articulated. |  |  |
| **Current Progress, Timeline, Resource Requirements and Conclusions**  **[10 Marks]** | The current progress is described clearly.  Resource requirements are clearly presented. For resources that are currently not available, a plan for acquiring those resources is presented.  The timeline is provided as a Gantt Chart or a Table.  A conclusion which captures the progress of the project is provided. |  |  |
| **Referencing**  **[5 Marks]** | The Harvard WesternSydU Referencing Style (or a standard referencing style [such as APA, IEEE, standard Harvard style] as agreed by the supervisor(s)) is used for citations and references.  All external sources are correctly cited and included in the list of references (bibliography).  [Note: The Harvard WesternSydU Referencing Style can be found at <https://library.westernsydney.edu.au/main/guides/referencing-citation>]  Students are encouraged to use a referencing system such as EndNote, Mendeley or RefWorks (more information is available are via the library and tutorial videos can be found on YouTube). |  |  |
| **Total marks (out of 65)** | | |  |

INFO7016 Postgraduate Project A - Project Report Marking Guideline

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| --- | --- | --- | --- | --- |
| High Distinction (>85%) | Distinction (75-84%) | Credit (65-74%) | Pass (50-64%) | Fail (<50%) |
| Expected standards are met throughout the report.  Most standards are achieved beyond the expected levels (e.g. a significant amount of progress is made during the first semester itself, a comprehensive literature review which is submitted or ready for submission as journal or conference paper). | Expected standards are met throughout the report (barring a few minor mistakes). | Most of the expected standards are mostly met while a few expected standards are only partially met (e.g. referencing is not complete or does not follow a standard referencing style, a relevant literature review presented but does not clearly show the knowledge gap). | All expected standards are met but some with some deficiencies (e.g. methodology is given but not clearly explained with respect to the project requirements, non-standard or incorrect referencing is used). | Some of the expected standards are not met (e.g. the methodology is not appropriate or missing, the literature review is incomplete or does not fulfil the underlined research aims, no attempt is made to make any progress, frequent errors in sentence structure and grammar which distract the reader). |